



**Administrative Offices**  
1163 E. Seventh Street  
Chico, CA 95928-5999

**BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 17, 2004 - 7:00 p.m.  
CHICO CITY COUNCIL CHAMBERS**

## A G E N D A

### 1. CALL TO ORDER

- 1.1 Welcome to Visitors
- 1.2 Flag Salute

### 2. SUPERINTENDENT'S REPORT

### 3. HEARING SESSION/PUBLIC FORUM

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of the Hearing Session/Public Forum will be as follows per Board Policy #9370:

- > Speakers will identify themselves and will direct their comments to the Chair.
- > Speakers will be given 5 minutes to present their topic. Time will be monitored using the "stoplight" timer provided by the Chico City Council.
- > Each general topic will be limited to 15 minutes or 3 speakers.
- > The Hearing Session/Public Forum will be limited to up to one hour in duration.
- > Priority will be given to student speakers.
- > Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- > Speakers will not be allowed to yield their time to other speakers.
- > Immediately following the conclusion of the Action Calendar, if necessary, the Hearing Session/Public forum will be re-opened. Priority will be given to those speakers who have remained throughout the meeting to address the Board. Again, speakers will be limited to 5 minutes.
- > Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chair. An unwillingness to halt a presentation after being directed will, at the discretion of the Chair, result in the meeting being called into "recess" until such time that the meeting can resume in an orderly fashion.
- > No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

### 4. CONSENT CALENDAR

The items listed below will be approved by the Board in one action. However, any member of the governing board may remove an item from the consent calendar for individual discussion and action.

- 4.1 [Minutes of Regular Meeting - 03/03/04](#)  
Consider approval.

Exhibit

- 4.2 [Certificated Human Resources Actions](#) Exhibit  
Consideration of certificated HR changes.
- 4.3 [Classified Human Resources Actions](#) Exhibit  
Consideration of classified HR changes.
- 4.4 [Payment of Warrants](#)  
Consider payment of warrants drawn for billings received between February 26 - March 10, 2004.
- 4.5 [Expulsions](#)  
Consider approval of the expulsions of the following students: Student No: 50989; Student No: 10437; Student No: 27833
- 4.6 [Gifts to the District](#) Exhibit  
Consider acceptance of gifts received by individual school sites.
- 4.7 [Major Field Trip Request - Chico High School](#) Exhibit  
Consider approval of the major field trip request by CHS Spanish III Students to tour the mission district in San Francisco, CA April 23, 2004.
- 4.8 [Major Field Trip Request - Chico High School](#) Exhibit  
Consider approval of the major field trip request by CHS MESA Class to tour the aquarium and attend Physics Day in Monterey, CA and Palo Alto, CA April 29 - 30, 2004
- 4.9 [Major Field Trip Request - Pleasant Valley High School](#) Exhibit  
Consider approval of the major field trip request by PVHS FHA-HERO students to attend the State FHA-HERO Convention in Fresno, CA March 27 - 30, 2004.
- 4.10 [California School Board Association - Policy Services](#) Exhibit  
Consider approval of the contract between CUSD and CSBA to provide on-site consultation, review, update and revision of Board Policy & Procedures. Funding Source: Title I and Superintendent Account. There is no impact to the General Fund.
- 4.11 [Consultant Agreement - Blue Moon Productions](#) Exhibit  
Consider approval of the consultant agreement between CUSD and Blue Moon Productions to provide construction of stage and set elements for the production of "The Fantastiks". Funding Source: Musical Theatre. There is no impact to the General Fund.

**5. DISCUSSION CALENDAR**

Members of the public may address the Board regarding items on the agenda as these items are taken up. In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item. Each person who addresses the Board must be first recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed five minutes to address the Board. Board Policy #9370

- 5.1 Chico County Day School Site Visit Results  
Sara Simmons, CUSD Liaison to CCDS will review the site visit results.
  
- 5.2 Chico Country Day School Charter Revisions  
Margaret Gazda, President of CCDS Board will present the revisions to the CCDS Charter. A copy of the charter revisions may be reviewed at the District Office.
  
- 5.3 Safe Schools Plans  
Bernard Vigallon, Director – Educational Services will review the Safe Schools t Plans submitted by each school site. Copies of the safe schools plans may be reviewed at the District Office.
  
- 5.4 [PUBLIC HEARING - Waiver Request - Algebra I Requirement for High School Diploma](#) Exhibit  
Dr. Cynthia Kampf, Director – Educational Services provided information regarding the state waiver request for Algebra I requirements to obtain a high school diploma at the March 3, 2004 Board of Education meeting. The public hearing is an opportunity for public input regarding the waiver.
  
- 5.5 [2004-05 Draft Student Calendar](#) Exhibit  
Dr. Cynthia Kampf will review the new draft of the 2004-05 Student Calendar.

**6. ACTION CALENDAR**

- 6.1 New Course Proposals – Pleasant Valley High School  
Action: Consider approval of the following new course proposals which were presented at the March 3, 2004 Board of Education meeting:
  - > *Senior Survival*
  - > *Fashion design*
  
- 6.2 Waiver Request – Algebra I Requirement for High School Diploma  
Action: Consider approval of the state waiver request regarding the Algebra I requirements to obtain a high school diploma.
  
- 6.3 Safe Schools Plans  
Action: Consider approval of the Safe Schools Plans submitted by each school site.

- 6.4 2003-04 Second Interim Report  
Randy Meeker, Assistant Superintendent - Business Services will review the Second Interim Report.  
Action: Consider approval of the 2003-04 Second Interim Report  
A copy of the 2003-04 Second Interim Report is available for viewing in the Business Office.

**7. ANNOUNCEMENTS**

**8. BOARD ITEMS FOR NEXT AGENDA**

**9. CLOSED SESSION**

- 9.1 Conference with Labor Negotiator  
Agency Negotiator: Bob Latchaw, Executive Director - Human Resources  
Employee Organizations: > CUTA  
> CSEA, Chapter #110  
Other Representatives: Kelly Mauch, Assistant Superintendent  
Randy Meeker, Assistant Superintendent

- 9.2 Public Employee Discipline/Dismissal/Release

- 9.3 Conference with Real Property Negotiator  
Parcel: West of Bruce Road, between 20<sup>th</sup> Street and the Skyway  
Negotiating Parties: CUSD  
Under Negotiation: Suitability, Terms, Price

**10. ADJOURNMENT**

*Board agendas, exhibits, and highlights are available on-line at: [www.chicousd.org](http://www.chicousd.org)*

The Board of Education of the Chico Unified School District met in a Regular Meeting at 7:00 p.m. in the Chico City Council Chambers. The following were present:

**BOARD MEMBERS:**

Steve O'Bryan, President  
Scott Huber, Vice President  
Anthony Watts, Clerk  
Rick Anderson, Member  
Rick Rees, Member

**ADMINISTRATION:**

Dr. Scott Brown, Superintendent  
Bob Latchaw, Executive Director – Human Resources  
Kelly Mauch, Assistant Superintendent – Educational Services  
Randy Meeker, Assistant Superintendent – Business Services  
Janet Brinson, Director II – Educational Services  
Bob Feaster, Director – Educational Services  
Dr. Cynthia Kampf, Director – Educational Services  
Alan Stephenson, Director – Educational Services  
Bernard Vigallon, Director – Educational Services  
Kim Hutchison, Executive Secretary

**OTHERS:**

Association representatives, news media, and visitors.

**1. CALL TO ORDER**

- 1.1 At 7:02 p.m., Mr. O'Bryan called the meeting to order and welcomed visitors.
- 1.2 Mr. O'Bryan led the Pledge of Allegiance.

**2. SUPERINTENDENT'S REPORT**

Dr. Brown announced that Public Schools Week is March 8 – 12, 2004. Schedules are available at school sites and at the District Office.

Bryan Boyer, Director of the Smaller Learning Communities at Chico High School presented information to the Board regarding the WestEd site visit.

Dr. Brown commented on the recent passage of Prop 57 & 58 and the impacts to CUSD. There is a degree of optimism regarding the budget, however, the legislature still has to vote to suspend Prop 98 and the Governor's budget needs to be adopted. The Board asked staff to rework budget models and that has been done. Budget models now take relief from 2005-06 and move it to 2004-05. CUSD will still have to make budget cuts during the Spring of approximately \$1.2 million for the 2004-05 school year. There will be a series of budget workshops during the next couple of months. Those meeting dates, times and locations will be posted. The CUSD budget will have to be adopted in June and there is no guarantee that we will know anything new. The budget will be based on our best knowledge at that time.

**3. HEARING SESSION/PUBLIC FORUM**

At 7:25 p.m., Mr. O'Bryan opened the Hearing Session/Public Forum. Comments from the audience included concerns about the possibility of school closures. There were no further comments and at 7:30 p.m. the Hearing Session/Public Forum was closed.

**4. CONSENT CALENDAR**

4.1 The Board approved the minutes of the 02/04/04 Regular Meeting. *MSC Watts/Rees*

4.2 The Board approved the following Certificated Human Resources Actions: *MSC Watts/Rees*

<b>Name</b>	<b>Assignment</b>	<b>Effective</b>	<b>Comment</b>
<b><u>Full-Time Leave Requests for 2004/05</u></b>			
Snider, Gina	Secondary	2004/05	1.0 FTE Leave
Wright, Laura	Secondary	2004/05	1.0 FTE Leave
<b><u>Part-Time Leave Requests for 2004/05</u></b>			
Barbour, Julie	Elementary	2004/05	0.2 FTE Leave
Gregoire-Brown, Marcelle	Secondary	2004/05	0.2 FTE Leave
Sands, Paula	Secondary	2004/05	0.4 FTE Leave (Policy #4475 STRS Reduced Workload)
Shields, Judith Kim	Secondary	2004/05	0.4 FTE Leave (Policy #4475 STRS Reduced Workload)
Tarman, Donald	Secondary	2004/05	0.4 FTE Leave (Policy #4475 STRS Reduced Workload)
<b><u>Rescission of Leave Requests for 2003/04</u></b>			
Ball, Cynthia	0.25 FTE Elementary	2003/04 (Effective 2/10/04)	Rescission of 0.25 FTE Leave
Battaglia, Kimberly	1.0 FTE Secondary	2003/04 (Effective 3/31/04)	Rescission of 1.0 FTE Leave
<b><u>Retirements/Resignations</u></b>			
Fox, Elizabeth		January 25, 2004	Resignation
Rummens, Margaret		February 19, 2004	Resignation
Wilson, Greg		February 14, 2004	Change to Retirement

4.3 The Board approved the following Classified Human Resources Actions: *MSC Watts/Rees*

<b><u>NAME</u></b>	<b><u>CLASS/LOCATION/ASSIGNED HOURS</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>COMMENTS/</u></b>
<b><u>Appointments</u></b>			
Cross, Barbara	LT IA-Special Education/Hooker Oak/2.0	02/17-05/27/04	New LT Position/
Hall, Joan	IA-Special Education/CAL/5.0	02/24/04	Vacated Position/
Jonasson-Brady, Eleonor	LT Parent Classroom Aide-Rest/	01/20-05/20/04	New LT

Moua, Ellen	Impacted Language Liaison-Hmong/ CJHS/3.0	02/24/04	Vacated Position/ Categorical Funds
Paredes, Claudia	Targeted Case Manager/Chapman/3.5	02/19/04	New Position/ Grant Funds
Taylan, Christy	LT Parent Classroom Aide-Rest/ Hooker Oak/.5	01/20-05/20/04	New LT Position/Title I
<b>Promotion</b>			
Hocking, Teresa	School Office Manager/Neal Dow/8.0	03/01/04	Vacated Position
Standley, Patricia	School Office Manager/Jay Partridge/8.0	02/17/04	Vacated Position
<b>Resignation/Termination</b>			
Congdon, Lorraine	Office Assistant/Facilities/8.0	02/11/04	LOA Expired/ To 39-Month Re-employment List

4.4 The Board accepted the following gifts received by individual school sites: *MSC Watts/Rees*

<u>Donor</u>	<u>Donation</u>	<u>Recipient</u>
Anthony Watts	1916-1990 National Geographics collection	EWE
LCC PTA	\$5000	LCC
West Coast Realty Group	Konica 2125 Copy Machine	LCC
Dr. & Mrs. Miki Joy	\$300	Neal Dow
Mrs. J. Tullin	\$100	Neal Dow
Mr. Bob Eicher	Book: Laura: America's First Lady	PVHS
Paula Sands	10 books	PVHS
Reta Rickmers	9 books	PVHS
Jean Delgado	17 books	PVHS
Charlie Copeland	34 Books	PVHS
Dr. Sally Foltz		
Kim Shields	1 hardcover book	PVHS
Shelley Allen	3 sets mini blinds	Sierra View
Allen Allen Shades		

4.5 The Board approved payment of the following warrants: *MSC Watts/Rees*

<u>FUND #:</u>	<u>FUND DESCRIPTION:</u>	<u>WARRANT #'S:</u>	<u>AMOUNT</u>
01	General Fund	315399 - 315676	\$475,257.18
13	Nutrition Services	315677	\$12.00
24	BLDG FD - Measure A (P & I)	315678	\$8,100.94
25	Capital Facilities FD - State CAP	315679 - 315682	\$7,449.04
CURRENT WARRANT TOTAL:			\$490,819.16
PREVIOUS WARRANT TOTAL:			\$0.00
<b>TOTAL WARRANTS TO BE APPROVED:</b>			<b>\$490,819.16</b>

**TOTAL WARRANTS TO BE APPROVED:           \$490,819.16**

- 4.6 The Board approved the expulsions of the following students: Student No.: 24059; Student No.: 24232; Student No. 24002; Student No. 33706 *MSC Watts/Rees*
- 4.7 The Board approved the consultant agreement between CUSD and Mohr Sound to provide sound equipment and techs for graduation ceremony for PVHS on May 27, 2004. Funding Source: PVHS Admin. Account; PVHS ASB account. There is no impact to the general fund. *MSC Watts/Rees*
- 4.8 The Board approved the consultant agreement between CUSD and Charlotte King to provide food safety and sanitation training and testing for renewal certification for all Nutrition Services employees. Funding Source: Nutrition Services Account. There is no impact to the General Fund. *MSC Watts/Rees*
- 4.9 The Board approved the consultant agreement between CUSD and SMART Technologies, Corp to provide full-day training session on the SMART Board interactive whiteboard for staff members. Funding Source: School Based. There is no impact on the general fund. *MSC Watts/Rees*
- 4.10 The Board approved the consultant agreement between CUSD and Butte County Probation Department to provide a Probation Technician 20 hours per week to Focus on the Future. The technician will provide support for the campus Probation Officer supervising a case load of 35-70 students. Funding Source: High Risk Focus on the Future Grant. There is no impact to the general fund. *MSC Watts/Rees*
- 4.11 The Board adopted Resolution No. 899-04 approving participation and receiving of funds for year two of the Unified Education Strategy Grant Program. *MSC Watts/Rees*
- 4.12 The Board approved the major fund raising request by Shasta Elementary to hold the 9<sup>th</sup> Annual Shasta Shuffle lap-a-thon March 26, 2004 to raise funds for PTO sponsored projects and carpeting. *MSC Watts/Rees*
- 4.13 The Board approved the major fund raising request by LCC to hold a jog-a-thon May 28, 2004 to raise funds for field trips and educational enhancement. *MSC Watts/Rees*
- 4.14 The Board approved the certification of 2003-04 temporary athletic team coaches. *MSC Watts/Rees*
- 4.15 The Board approved the consultant agreement between CUSD and Creative Spirit to provide follow up training for Shasta Elementary staff on Healthy Play as a solution, Tuesday, March 16, 2004. Funding Source: Elementary Guidance Grant #7. There is no impact to the general fund. *MSC Watts/Rees*

## **5. DISCUSSION CALENDAR**

- 5.1 Priscilla Burns, teacher at PVHS reviewed the following new course proposals:
- > Senior Survival
  - > Fashion design
- 5.2 The e-Scrip presentation will be rescheduled.
- 5.3 Dr. Cynthia Kampf, Director – Educational Services reviewed the draft 2004/05 Student Calendar. The Board requested Dr. Kampf send out a calendar survey and bring those results back to the next Board meeting on March 17, 2004 for further discussion.



5.4 Dr. Kampf provided information regarding the state waiver request for Algebra I requirements for high school a diploma. A public hearing will be held on March 17, 2004 at the regularly scheduled board meeting.

**6. ACTION CALENDAR**

6.1 With the successful passage of Propositions 57 and 58, Dr. Brown requested agenda item 6.1 Resolution No. 897-04 Preliminary Certificated Layoff Notices be removed from the agenda and not be considered by the Board. The item was removed from the Action Calendar.

6.2 The Board adopted Resolution No. 900-04 regarding Preliminary Certificated layoff notices. *MSC Rees/Watts*

PROGRAM	FTE'S
Psychologist	.93

**7. ANNOUNCEMENTS**

Mr. Watts announced that the Alliance of Business & Chico Schools (A.B.C.S.) had signed an agreement with North Valley Community Foundation.

**8. BOARD ITEMS FOR NEXT AGENDA**

Mr. Anderson asked that a discussion regarding the formation of the demographic/boundary committee be placed on a future agenda.

**9. CLOSED SESSION**

At 8:06 p.m., the Board recessed into closed session for the purpose of conferences with labor negotiator, public employee discipline/dismissal/release and real property negotiator. Mr. O'Bryan announced those who would be attending: Bob Latchaw, Executive Director – Human Resources and Agency Negotiator; Kelly Mauch, Assistant Superintendent – Educational Services; and Randy Meeker, Assistant Superintendent – Business Services.

**10. ADJOURNMENT**

At 8:39 p.m. the Board reconvened. Mr. O'Bryan announced that during the closed session, the Board of Education took action pursuant to Education Code §44951 to authorize the District Superintendent or his designee to notify two administrators that they may be released from their positions for the 2004-05 school year by the following roll call vote: Ayes: Anderson, Huber, O'Bryan, Rees, Watts; Noes: None. There were no further announcements and the meeting was adjourned.

kh

NEXT REGULAR MEETING: Wednesday, March 17, 2004  
7:00 p.m., Chico City Council Chambers

APPROVED:

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Administration

CHICO UNIFIED SCHOOL DISTRICT  
 1163 EAST SEVENTH STREET  
 CHICO, CALIFORNIA 95928

March 17, 2004

MEMORANDUM TO: Board of Education  
 FROM: Dr. Scott Brown, Superintendent  
 SUBJECT: Certificated Human Resources Actions

Name	Assignment	Effective	Comment
<b><u>Temporary Appointments According to Board Policy</u></b>			
Sanford, Jessica	1.0 FTE Elementary	2nd Semester 2003/04 (Effective 3/8/04)	Temporary Appointment
<b><u>Increase in Assigned Time 2003/04</u></b>			
Shannon, Pamela	0.21 FTE Elementary	2nd Semester 2003/04 (Effective 3/1/04 - 6/25/04)	Temporary Appointment (Additional 0.21 FTE)
<b><u>Full-Time Leave Requests for 2003/04</u></b>			
Briggs, Kristen	Elementary	2003/04 (Effective 3/15/04 - 4/23/04)	1.0 FTE Leave
<b><u>Rescission of Leave Requests 2003/04</u></b>			
Anzalone, Merrilee	Elementary	2003/04 (Effective 3/4/04)	Rescission of 0.2 FTE Leave
<b><u>Part-Time Leave Requests for 2004/05</u></b>			
Bonafacino, Bernadette	Elementary	2004/05	0.2 FTE Leave
Cross, Deidra	Elementary	2004/05	0.8 FTE Leave
Hanf, Shari	Elementary	2004/05	0.4 FTE Leave
Hanlon, Krista	Secondary	2004/05	0.2 FTE Leave
Hian, Nancy	Alternative Education	2004/05	0.5 FTE Leave
Johnson, Janet	Secondary	2004/05	0.2 FTE Leave
Lane, Anna	Elementary	2004/05	0.5 FTE Leave
Shagrun, Gloria	Elementary	2004/05	0.2 FTE Leave (Policy #4475 STRS Reduced Workload)
Tebo, Margaret	Elementary	2004/05	0.4 FTE Leave
Travers, Debbie	Secondary	2004/05	0.4 FTE Leave
<b><u>Full-Time Leave Requests for 2004/05</u></b>			
Findlay, Denise	Elementary	2004/05	1.0 FTE Leave
<b><u>Retirements/Resignations</u></b>			
Mavis, Mark		March 1, 2004	Resignation

**CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CA 95928-5999**

March 17, 2004

MEMORANDUM TO: Board of Education

FROM: Scott Brown, Superintendent

SUBJECT: Classified Human Resources Actions

<u>NAME</u>	<u>CLASS/LOCATION/ ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/ FUND</u>
<b><u>Appointments</u></b>			
Church, Malcolm	IPS-Classroom/Parkview/6.0	03/01/04	New Position/ Special Education
Evans, Amy	IA-Computers/LCC/2.0	02/23/04	New Position/ Categorical Funds
Stoner, Wendee	Parent Classroom Aide-Rest/ Sierra View/1.0	03/01/04	Vacated Position/ Categorical Funds
<b><u>Increase in Hours</u></b>			
Forbes, Stephanine	Trans Special Education Aide/ Transportation/1.5	01/05/04	Existing Position/ Special Education
Kemper, Nancy	Trans Special Education Aide/ Transportation/4.9	02/24/04	Existing Position/ Special Education
Krause, Michelle	Parent Classroom Aide-Rest/ Sierra View/2.5	03/01/04	Vacated Position/ Categorical Funds
Runnells, Marina	Trans Special Education Aide/ Transportation/5.8	02/24/04	Existing Position/ Special Education
<b><u>Transfer w/Increased Hours</u></b>			
Cooke, Jodie	Cafeteria Asst Cook Mgr/ BJHS/7.0	03/09/04	Vacated Position
Escobar, Sandra	Targeted Case Manager/ District-McManus/8.0	02/27/04	New Position/ Grant Funds
Miranda, Jill	Office Asst-Elem Attendance/ LCC/6.0	03/15/04	Vacated Position
<b><u>Voluntary Reduction in Hours</u></b>			
Adams, Molly	IPS-Classroom/Hooker Oak/2.3	01/26/04	Existing Position/ Special Education
<b><u>Resigned Only Position Listed</u></b>			
Cooke, Jodie	Cafeteria Assistant/Citrus/2.0	03/08/04	Voluntary Resignation
Cooke, Jodie	Cafeteria Cashier/MJHS/2.5	03/08/04	Voluntary Resignation
Evans, Amy	Parent Computer Lab Aide-Rest/ LCC/2.0	02/22/04	Voluntary Resignation
Slocomb, Denise	Campus Supervisor/BJHS/9	03/08/04	Voluntary Resignation
<b><u>Resignation/Termination</u></b>			
Miles, Lesley	IPS-Classroom/Loma Vista/5.0	01/24/04	LOA Expired/ To 39-Month Re-employment List

# Donations - March 17, 2004

Donor	Donation	Recipient
Laureate Beta Epsilon c/o Nancy Henry	\$100 gift certificate Kleenix & pencils	Chapman
Deborah Genge	2 formals	CHS
Soroptimist International of Chico	multimedia projector	CJHS
Soroptimist International of Bidwell Rancho	playground project winter entertainment	FVHS
Soroptimist International	\$300	LCC
Danielsen	cheese crackers, Yoplait yogurt, 2 goldfish, 4 chips	Marigold
BCOE	1986 Dodge Power Ram 4x4	MOT
Simmons Electric	15 reams legal size paper	PVHS
Steve Schuman	\$1449	PVHS
Cantwell Enterprises	\$49.36	Rosedale

RECEIVED  
FEB 27 2004

INSTRUCTIONAL SUPPORT SERVICES

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

MAJOR FIELD TRIP REQUEST

TO: \_\_\_\_\_ Date: 2-19-04  
FROM: \_\_\_\_\_ School/Dept.: CHS For Lang  
SUBJECT: Major Field Trip Request

GENERAL INFORMATION

Request is for Spanish III students  
(grade/class/group)

to San Francisco for musal tour of the Mission District  
(destination) (description of activity)

from 4/23/04 2 6:00 am to 4/23/04 2 8:00 pm  
(dates) (times) (dates) (times)

Rationale for Trip: Students will be studying Mexican muralists and chucaro murals. This is the perfect opportunity to experience them firsthand as well as Latin dance.

Student/Teacher/Parent Ratio: 10:1

Transportation: Private Cars X CUSD Bus X Other \_\_\_\_\_  
Charter Bus (Name) \_\_\_\_\_

EXPENSES

\*Estimated Expenses:  
• FEES \$ \_\_\_\_\_ • SUBSTITUTE COST \$ 150.00 • MEALS \$ \_\_\_\_\_  
• LODGING \$ \_\_\_\_\_ • TRANSPORTATION \$ \$2000.00 • OTHER COST \$ \_\_\_\_\_  
• ACCOUNT(S)/AMOUNT(S) TO BE CHARGED: or less  
# Foreign Lang. Bus for 1 car \$ \_\_\_\_\_  
# Students will pay for busses \$ Ø

STATUS

C. Triffo + J. Windsor  
Requesting Party \_\_\_\_\_ Date \_\_\_\_\_  
Jin Harbin Jiffard  
Site Principal \_\_\_\_\_ Date 2-27-04  Recommend  Not Recommended  
[Signature]  
Director of Educational Services \_\_\_\_\_ Date 3-2-04  Recommend  Not Recommended  
\_\_\_\_\_  
Date \_\_\_\_\_  Approved  Not Approved  
Board Action \_\_\_\_\_ Date \_\_\_\_\_

RECEIVED

FEB 27 2004

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

INSTRUCTIONAL SUPPORT SERVICES

MAJOR FIELD TRIP REQUEST

TO: \_\_\_\_\_ Date: 1-30-04  
FROM: Beth Johnson School/Dept.: Chico HS  
SUBJECT: Major Field Trip Request

GENERAL INFORMATION

Request is for MESA Class  
(grade/class/group)

to Monterey / Palo Alto for Tour Aquarium + Physics Day  
(destination) (description of activity) 2001 + America

from 4-29 all day to 4-30 return by 7.  
(dates) (times) (dates) (times)

Rationale for Trip: Enrichment + application of science + math

Student/Teacher/Parent Ratio: 10 to 1

Transportation: Private Cars \_\_\_\_\_ CUSD Bus \_\_\_\_\_ Other \_\_\_\_\_  
Charter Bus (Name) Affordable Adventures

EXPENSES

\*Estimated Expenses: All expenses paid by CSUC MESA +

• FEES \$ \_\_\_\_\_ • SUBSTITUTE COST \$ \_\_\_\_\_ • MEALS \$ reimbursed by CHS MESA

• LODGING \$ \_\_\_\_\_ • TRANSPORTATION \$ \_\_\_\_\_ • OTHER COST \$ \_\_\_\_\_

• ACCOUNT(S)/AMOUNT(S) TO BE CHARGED:

# MESA Acct 577 (ASB) \$ 4800 +/-

# Admin - Substitute - 2 days \$ \_\_\_\_\_

STATUS

Beth Johnson Requesting Party Date 1-30-04

[Signature] Site Principal Date 2-26-04  Recommend  Not Recommended

[Signature] Director of Educational Services Date 3-2-04  Recommend  Not Recommended

Board Action Date  Approved  Not Approved

RECEIVED

MAR 03 2004

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

INSTRUCTIONAL SUPPORT SERVICES

MAJOR FIELD TRIP REQUEST

TO: Kelly Mauch  
FROM: Priscilla Burns  
SUBJECT: Major Field Trip Request

Date: Feb 20, 2004  
School/Dept.: PVHS / HE / FHA-H220

GENERAL INFORMATION

Request is for FHA-H220  
(grade/class/group)

to Fresno, CA for State Convention  
(destination) (description of activity)

from Mr 27 - 12:00 to Mr 30 6:00  
(dates) (times) (dates) (times)

Rationale for Trip: State finds FHA H220

Student/Teacher/Parent Ratio: 2 Adults -> 8 students

Transportation: Rental Private Cars CUSD Bus \_\_\_\_\_ Other \_\_\_\_\_  
Charter Bus (Name) \_\_\_\_\_

EXPENSES

\*Estimated Expenses:

• FEES \$ 2000 • SUBSTITUTE COST \$ 300 • MEALS \$ \_\_\_\_\_  
• LODGING \$ 2000 • TRANSPORTATION \$ 500 • OTHER COST \$ \_\_\_\_\_

• ACCOUNT(S)/AMOUNT(S) TO BE CHARGED:  
# FHA H220 \$ \_\_\_\_\_  
# Perkins + Academy all grants \$ \_\_\_\_\_  
# 01 student \$ \_\_\_\_\_  
\$ 5,000

STATUS

Priscilla Burns  
Requesting Party Date 2/20/04

[Signature]  
Site Principal Date 3/2/04  Recommend  Not Recommended

[Signature]  
Director of Educational Services Date 3-3-04  Recommend  Not Recommended

Board Action Date  Approved  Not Approved

# CALIFORNIA SCHOOL BOARDS ASSOCIATION

## Policy Services

### CSBA TRANSITION AGREEMENT<sup>1</sup>

#### I. CSBA RESPONSIBILITIES

CSBA agrees to produce a policy manual for the CHICO UNIFIED SCHOOL DISTRICT. The following services will be provided as part of the basic cost structure:

- A. Four (4) copies of workbook of approximately seven hundred (700) model policies and regulations which reflect requirements of state and federal law.<sup>2</sup>
- B. On-site consultation not to exceed four (4) days.
- C. Consultant guidance in selection of optional language (provided in the models referred to in A above) and incorporating district language to best represent the philosophy, goals, objectives and mandates of the district.
- D. Typing, editing, proofreading, and producing one (1) draft of the policy manual developed at the workshop.
- E. Typing and producing one (1) final camera ready copy which contains adoption date(s) and corrections, if adopted within one year of workshop.
- F. Computer diskettes equaling one (1) manual referred to in E above, or if manual is not adopted within one year of workshop, manual referred to in (D) above.

#### II. DISTRICT RESPONSIBILITIES

Under the direction of the policy consultant, the district will develop a custom policy manual based on the CSBA developmental services manual and local school district philosophy and operation. To be eligible for this developmental services program the district must be a member in good standing of CSBA.

With CSBA consultant assistance, the district agrees to:

- A. Identify policy statements contained in district documents (and areas where district lacks policies). Edit them for consistent language and compliance with current law.

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<sup>1</sup> TRANSITION SERVICE - the process of developing a local policy manual based on the CSBA policy system. With assistance from the Policy Services Consultant, district representatives incorporate selected CSBA policies and local policy-related materials, appropriate to the specific district.

<sup>2</sup> Cases and laws on which the policies and regulations are based are constantly changing and are frequently subject to more than one interpretation. Technical points of law and similar matters may receive only partial reference or may be omitted altogether for the sake of administrative convenience or for other reasons not appearing on the face of the CSBA policies and regulations. Since subtle variations in facts and underlying circumstances from case to case can produce divergent results under the law, the district is cautioned to seek the advice of its legal counsel when confronted with particular situations as this service is not intended to be a substitute for legal advice.



**CALIFORNIA SCHOOL BOARDS ASSOCIATION  
TRANSITION AGREEMENT  
PAGE TWO**

- B. Where necessary, revise district policy to conform to current law and collective bargaining agreements.
- C. Review and modify or delete CSBA model policies from the developmental services manual and incorporate district policies when appropriate.
- D. Present draft manual to Board for adoption.

District agrees to provide workshop facility.

**III. COST**

The CSBA charge is \$6,000 for this Transition Agreement. In addition, district agrees to pay CSBA consultant travel expenses (transportation, lodging, food) and a \$7.00 per page typing fee for inclusion of local material in excess of 50 pages. Signature of a district official on this agreement signifies district's authorization to CSBA to carry out this agreement. Any additional services performed by a CSBA consultant after the workshop will be charged separately at the rate of \$75 per hour.

The full amount of the contract is payable upon completion of the workshop.

**IV. COPYRIGHT**

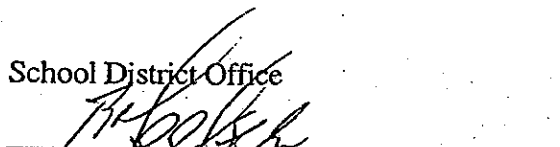
All electronic copies created from and including the original disk are for the sole use of the school district and shall not be made available for use outside of the school district.

**SIGNATURES FOR:**

California School Boards Association

  
Name of Official **MARTIN GONZALEZ**

School District Office

  
Name of Official

Assistant Executive Director, Policy Services

Title of Official

Date

Assistant Superintendent, Business Services

Title of Official

Date

Please sign both copies of this Agreement. One copy is to be retained by the district and one copy is to be returned to CSBA Policy Services, 3100 Beacon Boulevard, P.O. Box 1660, West Sacramento, CA 95691.

CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, California 95928-5999  
(530) 891-3000

**CONSULTANT AGREEMENT**

*Please read instructions on back before completing this form.*

Name of Person or Firm Furnishing the Contracted Services: BLUE MOON PRODUCTIONS  
Payee (Make Check Payable to): SMIE  
Street/PO Box: 1 CREEKWOOD CRT.  
City/State/Zip: CHICO, CA. 95926  
Phone: 530-896-0277  
Payee Social Security or Taxpayer I.D. #: 563-37-4553

Chico Unified School District, hereinafter called "District," and the above-named person or firm furnishing consulting services, hereinafter called "Consultant," agree that Consultant will furnish to District the following services:

CONSTRUCTION OF STAGE AND SET ELEMENTS  
FOR THE PRODUCTION OF 'THE FANTASTIKS'

For the above services, District will pay Consultant as follows (complete applicable areas):

\$ \_\_\_\_\_ per day/hour for \_\_\_\_\_ days/hours OR \$ 3000.00 per activity/performance  
\$ \_\_\_\_\_ additional expenses (describe) \_\_\_\_\_

TOTAL AMOUNT NOT TO EXCEED \$ 3000-  
This agreement will be in effect from 3/4/04 to \_\_\_\_\_

ACCOUNT(S) TO BE CHARGED 400 - Musical Theatre 01-0000-0-1232-1000-010

Patrice M. Johnson \_\_\_\_\_  
Signature of Consultant (Please read terms & conditions on back before signing.) Date 3/3/04

[Signature] \_\_\_\_\_  
RECOMMENDED: Signature of Originating Administrator Date 3/5/04

[Signature] \_\_\_\_\_  
APPROVED: Signature of District Administrator Date \_\_\_\_\_

**Authorization for Payment**

A. **ALL SERVICES ARE COMPLETED:** I authorize payment by the District in the amount of \$ \_\_\_\_\_ as full payment for the above authorized services. Please issue a warrant to the Consultant.

B. **ALL SERVICES TO BE COMPLETED:** I request to have an RCF check (not to exceed \$1,000) issued as per the attached Purchase Order in the amount of \$ \_\_\_\_\_ as full payment for the above authorized services. Forward the check to me for release to the Consultant when the terms of this agreement have been fulfilled.

\_\_\_\_\_  
Signature of Originating Administrator (Same as RECOMMENDED signature line above.)

\_\_\_\_\_  
Date

**Routing Instructions:**  
White - Contract file  
Pink - Accounts Payable  
Yellow - Accounts Payable  
Goldenrod - Originator

CALIFORNIA DEPARTMENT OF EDUCATION  
**GENERAL WAIVER REQUEST**

GW-1 (4/01) <http://www.cde.ca.gov/waiver/>  
 Page 1 of 2

First Time Waiver:

Send Original plus one copy to:

Waiver Office, California Department of Education  
 1430 N Street, Suite 5602  
 Sacramento, CA 95814

Faxed originals will not be accepted!

						CDS CODE											
						0	4	6	1	4	2	4					
LEA: <b>Chico Unified School District</b>						Contact/recipient of approval/denial notice: Cynthia A. Kampf, Ed.D.						Contact Person's E-Mail Address: <a href="mailto:ckampf@chicousd.org">ckampf@chicousd.org</a>					
Address:		(City)		(State)		(ZIP)		Phone (and extension, if necessary): (530) 891-3000 x 170 Fax Number: (530) 891 - 3220									
1163 E. Seventh Street		Chico		CA		95928											
Period of Request: (month/day/year)				Local Board Approval Date: (Required)				Date of Public Hearing: (Required)									
From: 7/1/2003		To: 6/30/2004		Discussion - March 3, 2004		Approval - March 17, 2004		March 17, 2004									
LEGAL CRITERIA																	
<p>1. Under the General Waiver Authority of Education Code 33050-33053, the particular Education Code or California Code of Regulations Section(s) to be waived (number) : <u>51224.5(b)</u> Circle One: <input checked="" type="checkbox"/> E.C. or <input type="checkbox"/> CCR</p> <p>Topic of the waiver: <u>Algebra I Requirement for High School Diploma</u></p>																	
<p>2. If this is a Renewal of a previously approved waiver, please list Waiver Number CDSIS - _____ and date of SBE Approval _____</p>																	
<p>3. Position of the Bargaining Unit. Does the district have any employee bargaining units? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, please complete required information below:</p> <p>Date(s) the bargaining unit(s) was (were) consulted: <u>February 24, 2004</u></p> <p>Name of bargaining unit persons(s) consulted: <u>George Young, President, Chico Unified Teachers Association</u></p> <p>The position(s) of the bargaining unit(s) was/were: <input type="checkbox"/> Neutral <input checked="" type="checkbox"/> Support <input type="checkbox"/> Oppose (Please summarize below)</p> <p>Comments (if appropriate): _____</p>																	
<p>4. Public Hearing Requirement: (A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district. Not necessary for Renewal Waivers unless controversial.</p> <p>How was the required public hearing advertised?</p> <p><input checked="" type="checkbox"/> Notice in a newspaper? <input checked="" type="checkbox"/> Notice posted at each school? <input checked="" type="checkbox"/> Other: <u>All local media notified</u></p>																	
<p>5. Advisory Committee/School Site Councils. Please identify the council(s) or committee that reviewed this waiver:          Not necessary for Renewal Waivers unless controversial.</p> <p>Date the committee/council reviewed the waiver request: <u>March 2 - 10, 2004</u></p> <p>There were objection(s) <input type="checkbox"/> (Please summarize the objection(s)) _____</p> <p>No Objections <input checked="" type="checkbox"/></p>																	

CALIFORNIA DEPARTMENT OF EDUCATION  
**GENERAL WAIVER REQUEST**  
 GW-1 (4/01)  
 Page 2 of 2

6. **Education Code or California Code of Regulations section to be waived.** If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact "phrases" requested to be waived (or use a strike out key).

The specific text being waived is *Education Code* §51224.5(b), which reads:

(b) Commencing with the 2003-04 school year and each year thereafter, at least one course, or a combination of the two courses in mathematics required to be completed pursuant to subparagraph (B) of paragraph (1) of subdivision (a) of Section 51225.3 by pupils while in grades 9 to 12, inclusive, prior to receiving a diploma of graduation from high school, shall meet or exceed the rigor of the content standards for Algebra I, as adopted by the State Board of Education pursuant to Section 60605.

7. **Desired outcome/rationale.** State what you hope to accomplish with the waiver. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations. (If more space is needed, you may attach additional pages.)

To permit Chico Unified School District to award high school diplomas to otherwise qualified students in the Class of 2004 who lack only the completion of Algebra I.

Provisions:

All seniors (Class of 2004) who have not completed Algebra I are enrolled in and are being encouraged to complete the course during the spring semester of 2004.

All students (and their parents/guardians) in the Class of 2005 who have not completed Algebra I will be:

- Advised immediately of the Algebra I completion requirement; and
- Receive counseling in selecting summer school classes in 2004 and/or regular classes during the 2004-05 school year to ensure that they enroll in and complete Algebra I.

8. **For a Renewal Waiver Only, District also must certify:**

True	False
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

The facts that precipitated the original waiver request have not changed.

The remedy for the problem has not changed.

Members of the local governing board and district staff are not aware of the existence of any controversy over the implementation of this waiver or the request to extend it.

Renewals of General Waivers must be submitted two months before the active waiver expires. The local governing board must approve the renewal request. Retroactive waivers must go through the First Time Waiver Process.

Is this waiver associated with an "apportionment related audit penalty?" (per E.C. 41344)  No  Yes (if yes, please attach explanation or copy of audit finding)

**District or County Certification** – I hereby certify that the information provided on this application is correct and complete.

Signature of Superintendent or Designee: >	Title: Superintendent	Date: March 18, 2004
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**FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY**

Staff Name ( <i>type or print</i> ):	Staff Signature: >	Date:
Unit Manager ( <i>type or print</i> ):	Unit Manager Signature: >	Date:
Division Director ( <i>type or print</i> ):	Division Director Signature: >	Date:
Deputy ( <i>type or print</i> ):	Deputy Signature: >	Date:

**March 17, 2004 Draft – Differences are shaded.**

Send comments or suggestions to [ckampf@chicousd.org](mailto:ckampf@chicousd.org).

Item	Considerations	New Traditional Track	Original Traditional Track	Blue Track	Alternative Programs
First School Day	New Traditional Track option starts after Labor Day. All other options vary by track.	Tuesday, September 7, 2004 (Teachers would start on Friday, September 3, 2004.)	Tuesday, August 17, 2004  Finish 1 <sup>st</sup> secondary semester before Winter Break  (Teachers would start on Monday, August 16, 2004.)	August 3, 2004  Allows for a five week summer break  (Teachers would start on Monday, August 2, 2004)	Tuesday, July 27, 2004 Allows for a three-week summer school before traditional start of school year. (Teachers would start on Monday, July 26, 2004)
Fixed Date Holidays	Fixed by law	Labor Day – Monday, September 6, 2004 Veterans' Day – Thursday, November 11, 2004 Thanksgiving – Thursday, November 25, 2004 New Year's Day – Friday, December 31, 2004 M.L. King's Birthday Holiday – Monday, January 17, 2005 Presidents' Day – Monday, February 21, 2005 Memorial Day – Monday, May 30, 2005			
Local Holidays	Fixed by contract	Thanksgiving Holiday – Friday, November 26, 2004 Christmas Holiday – Thursday/Friday, December 23 and 24, 2004 New Year's Eve – Thursday, December 30, 2004 Spring Break Friday – March 25, 2005			
Flexible Holidays	Flexible dates but contractual or legal	In lieu Admission Day – Wednesday, December 22, 2004 Lincoln's Birthday – Friday, February 11, 2005 – (Observed on the Monday or Friday of the week containing Feb. 12 <sup>th</sup> .)			
Pupil Free Days	Elementary Parent Conference and Secondary Grading Day	Elementary Parent Conference Day – Friday, November 19, 2004 Secondary Grading Day – Friday, January 21, 2005	Elementary Parent Conference Day – Friday, November 12, 2004 Secondary Grading Day – Friday, December 17, 2004	Parent Conference Day Monday, November 1, 2004	Secondary Preparation Day Thursday, April 14, 2005
Shortened Days for Secondary Schools	Secondary School Collaborative Planning	Wednesdays – Oct. 6, Nov. 3, Dec. 1, Jan. 5, Feb. 2, March 2, May 4		Wednesdays – Aug. 25, Oct. 6, Dec. 1, Jan. 5, Feb. 2, March 2, May 4	
Public Schools Week	Taken during a week that avoids state testing and includes all tracks	March 7 – 11, 2005			
Winter Break	Includes Christmas and New Year's holidays	December 20, 2004 through December 31, 2004		November 29, 2004 through December 31, 2004	December 20, 2004 through December 31, 2004
Spring Break	Based on previous staff input, traditionally taken by CUSD during Easter week.	March 21 – 25, 2005		March 14 – April 8, 2005	March 21 – 25, 2005
Last day of School	Conclusion of 180 student school days.	Thursday, June 16, 2005	Thursday, May 26, 2005	Friday, June 24, 2005	Thursday, May 26, 2005



Administrative Offices  
1163 E. Seventh Street  
Chico, CA 95928-5999

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530/891-3000  
fax 891-3220  
[www.ChicoUSD.org](http://www.ChicoUSD.org)

*Cynthia Kampf, Ed.D.*  
*Director of Educational Services*  
*530/891-3000 Ext. 170*

TO: Members of the Board and Dr. Scott Brown  
FROM: Cynthia Kampf, Ed.D. *CK*  
RE: Draft 2004-2005 Student Calendar  
DATE: March 11, 2004

The attached survey was sent to all CUSD employees and to parents (via school newsletters) about possible changes to the 2004-2005 Draft Student Calendar. I will present the results of the survey on March 17, 2004. All surveys are due back to me by Monday, March 15<sup>th</sup>. I will compile the results and email them to you on Tuesday, March 16<sup>th</sup> so that you will have time to review them before the meeting. In addition, many people have emailed comments and suggestions to me. You will also receive a compilation of those emails on Tuesday.

## 2004 - 2005 Student Calendar Survey

As you are aware, the Chico Unified School District is facing serious budget considerations. Saving programs and saving jobs are important to everyone. At last night's Board of Education meeting, one of the items under discussion was the school calendar. It is estimated that over \$140,000 could be saved by starting school after Labor Day (air conditioning savings of approximately \$65,000) and/or putting all schools on the same calendar (personnel cost savings of approximately \$79,000).

The Board is interested in your opinion. Please take a moment to indicate your choice of the following options. We realize that there are other options, such as moving to one or two weeks later, but the savings would be less significant and the survey results less conclusive.

If you would like to make any comments, please email them to Cynthia Kampf at [ckampf@chicousd.org](mailto:ckampf@chicousd.org). Do not write them on this paper. Thanks.

My current schedule is:  Traditional       Blue Track       Alt. Education

**I prefer to: (Please select only one and submit only one survey. Thanks.)**

- Start the traditional school year after Labor Day (September 7, 2004) and end June 16, 2005. Keep Blue Track the same (8/3/04 to 6/24/05).
- Put all schools on one traditional calendar as proposed in the draft calendar. (Start on August 17, 2004 and end May 26, 2005.)
- Put all schools on one traditional calendar **AND** start after Labor Day (September 7, 2004) with an end date of June 16, 2005.
- Keep the calendar the same in order to finish the secondary semester before winter break and keep Blue Track. (Traditional – 8/17/04 to 5/26/05; Blue Track – 8/3/04 to 6/24/05; Alternative Education – 7/27/04 to 5/26/05).

Again, if you have any comments, please email them to [ckampf@chicousd.org](mailto:ckampf@chicousd.org).